



Home & School Association 2009-2010 SPORTS PROGRAM Volunteering

Parent's Name: _____ Students' name(s)/grade(s) in Sept 09: _____

Telephone #: _____ Email: _____

Dear Parents:

In order to offer all our Sports Programs to the children each year, we need sufficient parent/adult volunteers. Please consider volunteering any time you have available. Our veteran coaches/directors will help you.

Many hands make light work!

Thank you.

Jim Killeen, Athletic Director

Important Note to all Volunteers - In 2003, the Archdiocese of Newark introduced a program called "**Protecting God's Children**," a training session required for all adults who work with children. Please initial the appropriate line:

_____ I have completed the session, submitted the required documents to the archdiocese and am not otherwise unable to work with the children.

_____ I have **not** completed the session or have **not** submitted the required documents but I plan on doing so.

A program schedule and online registration can be found at www.rcan.org/charter or by contacting the School Office.

Home & School Association – SPORTS PROGRAM Volunteer Sheet 2009-2010

| Event/Committee | Description | Director | Coach | Other Positions Needed | Approximate Commitment |
|---|---|--------------------------|--------------------------|---|--|
| Sports Committee Executive Board | Ensure compliance with School & League Policies. Sports budget & expense management Set Participation Fees Generate Alternative Revenue Manage Schedules & Facilities Usage Interact with H.S.A. | | | <input type="checkbox"/> Athletic Director <input type="checkbox"/> Treasurer <input type="checkbox"/> Recording Secretary <input type="checkbox"/> Facilities Manager/Scheduler <input type="checkbox"/> Concessions <input type="checkbox"/> Tournament Committee | Monthly Meeting (2 Hrs) 2 – 4 hrs per week. varies according to season & needs. |
| Basketball Program | Season: September – April Pre-season: Sep – Dec. Try-outs & Practices Regular Season: Dec – Mar. 20-30 Games. Post Season: April. Play-offs & Tournaments. Director: Select Coaches. Coordinate try-outs & practices League Meetings & Scheduling Budget & Equipment purchase | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Team Parent/Manager <input type="checkbox"/> Practice Parent <input type="checkbox"/> Recording Secretary <input type="checkbox"/> Facilities Manager/Scheduler <input type="checkbox"/> Concessions <input type="checkbox"/> Tournament Committee Level: <input type="checkbox"/> 1 st -3 rd grade clinic <input type="checkbox"/> 4 th grade co-ed <input type="checkbox"/> 5 th /6 th <input type="checkbox"/> boys or <input type="checkbox"/> girls <input type="checkbox"/> 7 th /8 th <input type="checkbox"/> boys or <input type="checkbox"/> girls | Director: 2-4 hrs weekly + annual league meetings. Coach – 2 try-outs in Sept. 2 Practices weekly 2 games weekly Clinic 1.5 hours per week for approximately 6 wee |
| Bowling | Interest finders & alley arrangements. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | 2 hrs per week in season. |
| Cheerleading | Weekly Practices and 10 - 12 home games. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | 2-3 hrs weekly Nov – Mar. |
| Cross Country | Weekly Practices and 3 - 4 meets. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | 2-3 hrs weekly Sep - Nov. |
| Golf | Interest finders & course arrangements. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | 2-3 hrs weekly Apr – May. |
| Softball (Girls Only) | Season: March – June Pre-Season: March. 3 hrs practice weekly. Regular Season: April – May. 10-12 Games Post-Season: June. Play-offs | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | Practices: 2 per week Games: 2 per week After school (3:30 – 6:00) |
| Track and Field | Season: March – June Director: Interest Finders and scheduling. Coordinate Home Meet Logistics. Coach: Training Regimen, Practices, & Meets. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Team Parent / Manager <input type="checkbox"/> HTIS Invitational-Meet Director <input type="checkbox"/> Track Meet Volunteers <input type="checkbox"/> Concessions | 3 hrs practice weekly 4-6 Meets. |
| Volleyball (Girls Only) | Season: Sept – Nov Interest Finders, League Meeting, and Equipment & uniform purchases. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Practice Parent | 3 hrs practice weekly 10-12 Matches (Saturday AMs – Incl. Play-offs) |